**AUSU**

**Trustee Board Meeting**

**7th November 2023**

**In person and via Teams**

**Present**

Bayanda Vundamina (BV) - AUSU President and Chair

Elain Gwynedd (EG) - AUSU Welsh Culture Officer, UMCA President & Trustee

Helen Cooper (HC) - AUSU Wellbeing Officer & Officer Trustee

Tiff McWilliams (TMW) - AUSU Student Opportunities Officer & Trustee

Anna Simpkins (AS) - AUSU Academic Affairs Officer

Jon Allsopp (JA) - AUSU External Trustee

Tom Molyneux (TMO) - AUSU Student Trustee

**In attendance**

Trish McGrath (TMcG) - AUSU CEO

Annmarie Evans (AE) - AUSU Head of People & Wellbeing (notetaker)

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| **MEETING ADMINISTRATION** |

1. **Apologies for Absence**Apologies from Debra Croft, Alan Roberts and Ryan Beasley.
2. **Declarations of Interest**

Officers declared an interest in the Budget Budgets relate to staffing so 5 officers paid

1. **Minutes of the previous meeting**  
   Minutes of the previous meeting held 15th June 2023 were approved.   
   **Approved**
2. **Matters Arising**

Any matters arising were covered in agenda items.

**Noted**

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| **STRATEGY** |

1. **Finance: Management Accounts**   
   TM gave a thorough explanation of the Management Accounts to September 2023. Overall surplus of £6k but wary that’s more of a timing issue.   
   **Noted**
2. **KPI Progress**

TM presented the KPI update and will follow up the presidents, secretaries and treasurers trained figure with the Opportunities Team. TM to discuss comms targets with the Communications and Engagement Team, looking at how to use LinkedIn and will add to KPI documents.

**Action - TM**

1. **CEO Update Report**

TM gave an overview of the CEO report provided paying particular attention to the Aber Forward scheme that we have been able to utilise student staff paid for by the University. TM also updated the Board on the appointment of the incoming VC.

**Noted**

1. **Officer Update**

Each officer gave a summary of priorities for the coming year and can be accessed via the AberSU website.

**Noted**

1. **Annual Operating Plan**TM gave an overview of the annual operating plan.

**Noted**

1. **CEO Objectives**

TM’s objectives for 2023/24 were approved by the Board.

**Approved**

1. **University Financial Savings**The Board held a discussion regarding the University’s request for the SU to find savings in the budget. TM asked the Board to approve the use of using £40k out of the reserves. Trustees to confirm via email. **Approved**
2. **Annual Financial Statements**Although these were already approved via email, TM gave the Board the opportunity for any questions. TM will go back through debtors with the Head of Finance to look at what’s included.

**Approved and Action - TM**

1. **Updated Code of Practice Wording**TM explained the old document that was last updated in 2019 has been amended and asked the Board to approve the amendments. TM will send on the University.   
   **Approved**
2. **Scheme of Delegate Authority**TM explained the reason for having a Scheme of Delegated Authority and asked the Board to approve.

**Approved**

1. **Senedd Update**BV ran through the policies that were passed at Senedd.

**Ratified by the Board**

1. **New PG Student Trustee**We are pleased to confirm that a student Andra Jones has been elected as Postgraduate Trustee.

**Noted**

1. **People Report**TM gave a brief overview of the people report and stated that if any Trustees wanted any additions or changes to let us know. The NUS Employee Engagement Survey Awards, we received recognition for having the highest score in the whole sector for sharing knowledge. **Noted**
2. **A.O.B.**  
   none
3. **Date of next meeting**29th February 2024 at 3pm both in person and online