

## Assignment Grace Period and Penalties

Passed by: Senedd

Passed on: 19/04/2021

Policy lapses: **19/04/2024**

**Status: Completed**

**Officer Responsible: Academic Affairs**

### Summary

Reduce deadline stress and create a grace period for submitting assignments.

### Details

Rather than missing an assignment deadline and automatically getting a fail, I am proposing that there be a grade penalty for each day late the assignment is submitted.

This could be done in one of two ways.

Firstly, by reducing the marked grade by a set percentage each day late the assignment is submitted. For example, a 3 day grace period after the deadline where each day a penalty of say 5% is taken off the earned grade. So an assignment that earns 70/100 but was submitted 2 days after the deadline would instead receive 60/100.

Alternatively, this could work by reducing the total possible grade, e.g, by 5% each day. So an assignment submitted 2 days after the deadline can only receive a maximum of 90/100.

Obviously the length of the grace period and the percentage the earned grade/total mark is reduced by would be up to the university.

The ultimate benefit of this would be reducing student stress, plus reducing the academic impact of potentially unavoidable circumstances that may otherwise lead to a failed assignment, module or year.

Submitted by: Bethany Wright

### Actions List

Action Taken	Name and Role	Date
It would be difficult to implement this policy in regard to academic quality governance. Instead, students can	Anna (Academic Affairs) 2023-2024	June 2024

apply for an extension if they are unable to meet the deadline. However, they cannot currently self-certify. The University and Academic Affairs Officer are currently in discussion to allow a more accessible, centralised approach to extension requests.		